



**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL
April 9, 2025, 7:00 PM
Minutes**

1. CALL TO ORDER

Mayor Kelly called the April 9, 2025, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. MOMENT OF SILENCE AND FLAG SALUTE

Mayor Kelly led a moment of silence and proceeded with the Pledge of Allegiance

3. MAYOR'S OPENING STATEMENT

Mayor Kelly stated that notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Bowers Building, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

4. ROLL CALL

The following were present:

Mayor, James Kelly
Council President Neil Sullivan
Council Member Marilyn Althoff
Council Member Matthew Bruin
Council Member Alexandra Henry Traut
Council Member Bruce LaFera

Also present were:

Jonathan Testa, Esq., Dorsey & Semrau, LLC
Peggy Timoney, Administrative Assistant

Absent:

Council Member Will Russo

5. CONSENT AGENDA ITEMS *(Items considered routine, Council will act on by a single motion and vote unless a member request that an item be removed and considered separately)*

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately

- A. Banner Applications:** 1. MBA SIDEWALK SALE, 4/28- 5/9
2. MBA GOLF OUTING, 10/12-10/21
3. MBA HOLLY TRAIL, 11/24-12/8
4. Mendham Fire Department- 5/9-5/16
6/23-6/30, 7/21-8/8, and 10/5-10/11
- B. Special Event Application:** 1. Stigma Free Walk, 4/27/25
- C. Solicitors Permit:** 1. Mohammed Kaci

Motion to Approve: Council Member Henry Traut
Second: Council Member Bruin
Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera
Nays: None

6. DISCUSSION ITEM

- A. Mayor Kelly read a 2025 ARBOR DAY PROCLAMATION
- B. Mayor Kelly explained the PHOENIX HOUSE CHANGE ORDER #4 is to replace flooring in the Phoenix House.
- C. MAYOR KELLY WILL MAKE A MOTION TO APPROVE NEW COUNCIL COMMITTEE POSITIONS

Motion to Approve: Council Member Althoff
Second: Council Member LaFera
Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera
Nays: None

7. CY2025 BUDGET PRESENTATION AND PUBLIC HEARING

Mayor Kelly asked for a motion to open to the public.

Motion to Approve: Council Member Althoff
Second: Council Member LaFera
Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera
Nays: None

Margaret Burke, 8 Bockoven Rd, asked the council questions about the municipal budget process. Erick Mesias, CFO explained the budget was introduced on March 12 and has been posted online since March.

NISIVOCCIA presented an overview of the Mendham Borough 2025 Budget, and followed with answering any questions from Council.

8. CY2025 BUDGET ADOPTION

#79-2025 RESOLUTION FOR LOCAL EXAMINATION OF THE 2025 MUNICIPAL BUDGET IN COMPLIANCE WITH N.J.A.C. 5:30-7.6

Motion to Approve: Council Member Althoff

Second: Council Member LaFera

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

#80-2025 RESOLUTION TO READ THE MUNICIPAL BUDGET FOR CALENDAR YEAR 2025 BY TITLE

Motion to Approve: Council Member Henry Traut

Second: Council Member Althoff

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

#81-2025 RESOLUTION TO ADOPT THE 2025 MUNICIPAL BUDGET

Motion to Approve: Council Member Althoff

Second: Council Member Sullivan

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

9. ORDINANCES FOR ADOPTION

#01-2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2025 (N.J.S.A. 40A: 4-45.14)

Public Hearing: Mayor Kelly opened the public hearing; any interested person was given an opportunity to be heard on this Ordinance.

No one from the Public wished to speak.

After the public hearing was closed, the Borough Council passed Ordinance #01-2025 for final passage and adoption.

Motion to Approve: Council Member Althoff

Second: Council Member Sullivan

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

9. RESOLUTIONS

#82-2025 RESOLUTION AUTHORIZING A REFUND OF SOIL LOG APPLICATION FEE

Motion to Approve: Council Member Henry Traut

Second: Council Member Bruin

Ayes: Sullivan, Bruin, Henry Traut, LaFera

Nays: None

Abstain: Althoff

#83-2025 RESOLUTION AUTHORIZING THE MENDHAM BOROUGH POLICE DEPARTMENT OFFICER-IN-CHARGE TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE POLICE DEPARTMENT AND THE MENTAL HEALTH ASSOCIATION OF ESSEX/MORRIS TO PARTICIPATE IN THE ARRIVE TOGETHER PROGRAM

Motion to Approve: Council Member Henry Traut

Second: Council Member Bruin

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

#84-2025 RESOLUTION AUTHORIZING ACCEPTANCE OF THE MENDHAM MUNICIPAL ALLIANCE GRANT THROUGH GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE THROUGH THE COUNTY OF MORRIS

Motion to Approve: Council Member Henry Traut
Second: Council Member Althoff
Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera
Nays: None

#85-2025 BOROUGH OF MENDHAM AUTHORIZING A GRANT AGREEMENT WITH THE NEW JERSEY HISTORIC PRESERVATION FUND ADMINISTERED BY THE NEW JERSEY HISTORIC TRUST FOR STEPHEN CARY FARM BARN

Motion to Approve: Council Member Henry Traut
Second: Council Member Bruin
Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera
Nays: None

10. COUNCIL REPORTS

Recreation and Parks/School Boards Liaison –
Matthew Bruin

Recreation- The chair reported Summer Day Camp registration opened on April 1st. Recreation booklets have been mailed out to residents.

Public Safety- Chair Marilyn Althoff

The chair reported they installed new no-parking signs on Dean Rd. The Borough is in the process of hiring a new crossing guard. There are see-me flags placed at Hill Top and Route 24.

Public Works & Utilities- Chair
Bruce LaFera

The Chair thanked the DPW
Superintendent and the WRF
Superintendent for showing him

the facilities this week. The chair reported that DPW was busy with final Phoenix House repairs and moving offices. They will be planting a tree at Phoenix House in honor of Arbor Day with Mayor Kelly.

Land Use - Chair Alexandra Henry Traut

JLUB- April meeting has been cancelled due to no new business.

HPC- will meet at 7:30 this month

ECCOST- Approved a Trout Unlimited presentation. They will be presenting to the Council soon.

Finance Committee- Neil Sullivan

The Chair thanked Erick and Joyce, and the team for their hard work on the 2025 Budget.

Personnel Committee/ Volunteer Projects Liaison- Will Russo

Not present

11. PUBLIC COMMENTS

Mayor Kelly stated, "This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. **THE SPEAKER DOES NOT NEED TO PROVIDE THEIR ADDRESS IF THEY HAVE BEEN VERIFIED BY THE OFFICE OF INFORMATION PRIVACY AS A COVERED PERSON IN THE BOROUGH UNDER DANIEL'S LAW.** Speakers are asked to limit their comments to four minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so."

Amalia Duarte, 22 Brockton Drive, Mendham Township, thanked the Council for approving the Stigma Free Walk Application.

12. APPROVAL OF VOUCHERS

Bills List dated APRIL 9, 2025

Motion to Approve: Council Member Bruin

Second: Council Member Sullivan

Ayes: Sullivan, Althoff, Bruin, Henry Traut, LaFera

Nays: None

13. ADJOURNMENT

Having no further business to conduct, Mayor Kelly asked for a motion to adjourn the meeting.

Motion to Approve: Council Member Althoff

Second: Council Member Henry Traut

Ayes: Sullivan, Bruin, Henry Traut

Nays: None

The meeting adjourned at 8:35 PM.

The next meeting of the Mendham Borough Mayor and Council will take place on April 28, 2025, 7:00 PM, at the Garabrant Center, 4 Wilson St Mendham, NJ 07945